



## ISAPP Vademecum

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ISAPP is a Summer School addressed in principle to European Doctoral students.

As a consequence ISAPP teachers should be chosen according only to their scientific and didactic abilities.

In order to keep the ISAPP standards, we propose a vademecum as a helpful tool for both the School organizers and the School selected teachers.

For the ISAPP Organizers:

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1. The teachers are selected by the School Organizing Committee (OC) and the list of names (together with possible replacements in case the first selected turn down the offer) is proposed to the ISAPP Subcommittee appointed on purpose by the ISAPP Scientific Committee (SC) by the end of the year before the School takes place.
2. If no motivated reservation is expressed by the ISAPP Subcommittee by the beginning of the year, the OC proceeds with the invitations of the selected speakers and takes care to receive the acceptance of the lecturers as soon as possible.
3. The teachers should have good didactic experience and a reasonable activity in the subject/field they are going to teach. A gender balance could be useful.
4. The OC should provide the ISAPP teachers the suggestions written in this Vademecum.

For the selected ISAPP teachers:

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1. the broadness of their lessons must be adequate to the available number of hours;
2. ISAPP is equivalent as a PhD course: as a consequence the methodology has to be very didactic, with extensive use of the blackboard, in particular for calculations; the use of PowerPoint should be limited to show pictures or graphs;
3. whenever possible, the students should be given copy of the lessons in advance, together with an adequate bibliography; a few notes on the lecturer's CV and scientific activity may be helpful;
4. the courses must last two days minimum, unless exceptional and well-motivated circumstances induce the OC to accept a one-day course;

5. the teachers are strongly encouraged to spend an adequate period of time at the School (at least four days) to make an effective interaction with the participants. In particular they are advised to attend the common discussion sessions (where the content of their lectures is also discussed) and, if possible, to be present at the other lectures occurring during their stay;
6. the teachers are supposed to stay at the same Hotel/Center where the students are, sharing with them also some of their spare time in private, informal discussions.